

Phillip Bell
(201) 000-1234
philbell1.com
4454 NW Fiske Blvd., Secaucus, NJ 07096

Profile

Disciplined, personable Custodian with a strong work ethic and attention to detail. Thrives in a demanding work environment and eager to serve customers and team efficiently and courteously. Highly organized and skilled in cleaning techniques for private and commercial spaces. Able to assist with light handyman projects and follow instructions closely.

Key Skills

- Quick learner
- Light handyman skills
- Washing, sweeping, vacuuming
- Strong verbal communication skills
- Teamwork

Professional Experience

Associate in Applied Science in Construction Management

*Hudson County Community College, Secaucus, NJ, September 2020 – Present
(expect to graduate May 2022)*

High School Diploma

Secaucus High School, Secaucus, NJ, May 2019

Profile

Weekend Assistant, Bell's Foodie Spells Food Truck, Secaucus, NJ

June 2019 – Present

- Greet customers, take orders, and process payments
- Prepare foods for cooking and serving
- Package items and served to customers
- Keep kitchen area clean and sanitized
- Wash, dry and stack dishes

Volunteer Chore Handyperson, Youth Handy Angels of Hudson County, Secaucus, NJ

June 2019 – February 2020

- Assisted experienced volunteers in performing minor household repairs for area seniors with the volunteer crew
- Helped weatherize windows and doors
- Dusted, swept, vacuumed and washed dishes in seniors' homes