

Jackson Freeman

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123 Main Street, Tampa, FL 12345

Profile

Dedicated and dependable custodian with 9 years of experience managing high school properties. Physically fit and hardworking with a proven track record of excellent building maintenance. Fluent in English and Spanish. Respected by staff, faculty members, administrators, and students. Known for always having a positive attitude and professional demeanor.

Professional Experience

Senior Custodian, Middleton High School, Tampa, FL

November 2016 - Present

- Senior custodian in a school of 500+ students
- Eight commendations for dependability and friendliness
- Frequently assist staff with extra work such as carrying papers to their cars or helping to decorate the classrooms
- Supervise a group of eight cleaners and maintenance workers
- Conduct minor repairs and building work as requested
- Manage set up and take down for events such as award ceremonies, sporting competitions, parent-teacher conferences, and commencement ceremonies.
- Keep grounds and buildings safe and in compliance with city and state codes
- Manage inventory of chemicals and cleaning equipment
- Order additional cleaning supplies as required

Custodian, HB Plant High School. Tampa, FL

October 2013 - October 2016

- Emptied trash and recyclables and transported them to designated disposal areas
- Swept, mopped, and dusted all classrooms and corridors
- Carried out small building repairs
- Assisted in set up and teardown for events at the school such as assemblies, award ceremonies, and sporting competitions
- Maintained and cleaned restrooms
- Ordered cleaning supplies
- Worked with a range of cleaning chemicals

Education

High School Diploma

Robinson High School, Tampa, FL, September 2009 - June 2013

Key Skills

- Physically fit
- Team Management
- Punctual
- Employee Scheduling
- Polite
- Friendly
- Organized
- Hand Tool Skills
- Chemical Knowledge
- Maintenance