Flynn Coleman

(123) 456-7890

flynncoleman@example.com 679 Liberty Blvd, Mt. Lebanon, PA, 15105

Profile

Proven corporate tax manager with three years of leadership experience and 10+ years as a Certified Public Account. Responsible for ensuring accuracy and outstanding customer service for tax planning, preparation, and compliance work completed by 50 staff members. Highly educated with a Master of Taxation from Thomas Jefferson University and sought-after expertise in risk management and emerging tax softwares.

Professional Experience

Senior Corporate Tax Manager, GrantThornton, Pittsburg, PA

November 2017 – Present

- Plan, manage, and execute full-circle tax projects in a range of industries by providing top-quality tax planning, consultation, and compliance expertise
- Conduct primary and secondary review of complicated or complex income tax returns including Corporate, S-Corp., partnership, and individual clients
- Manage the corporate tax team within the tax services department, which includes three managers, six senior associates, 12 junior associates, and four interns
- Assess employee performance for assignments and year-end reviews

Senior Tax Accountant, PricewaterhouseCoopers (PwC), Pittsburgh, PA

September 2011 – November 2015

- Made business and process recommendations based on analysis and expertise
- Met tight deadlines and completed a challenging C-Corp assignment a week before it was due
- Oversaw four staff associates and ensured team completed 350 returns on time

Staff Tax Accountant, PwC, Pittsburgh, PA

June 2009 – August 2011

- Completed corporate federal and state tax returns, estimates, and extensions
- Prepared tax returns and related documentation solely for S-Corp clients
- Researched complex GAAP and Securities Exchange Commision reporting issues to ensure proper accounting treatment and compliance

Education

Master of Science in Taxation

THOMAS JEFFERSON UNIVERSITY Philadelphia, PA September 2015

Bachelor of Accounting

WEST VIRGINIA UNIVERSITY, Morgantown, WV, September 2009

Key Skills/Knowledge Areas

- Integrity
- Problem-solving
- Microsoft Office
- Interpretation of legal documents
- Coaching junior associates
- ERP software, such as Oracle
- SAP software, such as BusinessObjects XI

Certifications

• Certified Public Accountant, Association of Certified Public Accountants, 2009