Professional Experience

Shift Supervisor

Aldi's, Los Angeles, CA | January 2018 - Present

- Supervise a team of 2 to 4 workers during shifts
- · Count register drawers and prepare daily bank deposits
- Resolve customer issues and complains
- Set up promotional displays and restock products

Server

Lucio's Italian Restaurant, Los Angeles, CA | September 2016 - December 2017

- Took customers' orders, brought food to tables, and recommended promotional items
- Checked IDs for customers who ordered alcohol
- Rang up customers' checks and addressed complaints
- Communicated with back-of-house staff to ensure orders were prepared correctly
- Cleaned tables, swept the floor, and restocked front-of-house necessities

Education

Bachelor of Arts in Marketing

UCLA, Los Angeles, CA | September 2016 - June 2020 Served as Recruitment Officer for Beta Sigma Theta

Coursework Completed:

- Communications and Public Relations
- Concentration in Digital Marketing
- Professional Experience

Nicole Brondus

234 Second Street, Los Angeles, CA 90005 nicole.brondus@email.com (123) 456-7890

Hard-working team member with marketing knowledge and supervising experience. Completed bachelor's in marketing with a concentration in digital mediums. Have two years of experience supervising between two and four employees at a time. Able to analyze budgets, recommend promotions, and coach fellow employees.

Key Skills

- Strong communication ability
- Good attention to detail
- Knowledge of marketing and sales tactics
- Familiarity with a retail store environment