

Jarvis T. Culverton

8942 Eastwind Terrace,
Rapid City, SD 57709
jtculverton@email.com
(605) 123-4567

Observant, level-headed Security Officer carrying out corrections and surveillance responsibilities for over seven years. Adept at cultivating and maintaining boundaries and mutual respect between inmates and staff. Commended for using de-escalation techniques to diffuse tension and violence without firearms.

Key Skills

- Strong verbal and written communication skills
- Physical fitness
- Microsoft Office
- Driver's license

Professional Experience

Correctional Officer

Pennington County Sheriff's Office, Rapid City, SD | April 2015 – Present

- Monitoring daily activities of 150 inmates in housing dormitories and yards, watching for suspicious behavior and improper conduct
- Inspecting inmate cells and common areas regularly and randomly for contraband
- Conducting crisis intervention and first aid as necessary
- Operating department computer program and drafting reports
- Awarded certificate for reducing the number of violent interactions between inmates by 40%

Overnight Security Officer

Villa Rancho Shopping Center, Box Elder, SD | July 2013 – March 2015

- Patrolled property on foot to deter intruders
- Inspected access points and locks
- Monitored surveillance equipment
- Completed surveillance and occurrence reports
- Communicated with the building owner and law enforcement regarding irregularities

Education

Associate of Applied Science in Criminal Justice

Western Dakota Tech September 2020 – Present (expect to graduate 2022)

High School Diploma

Douglas High School Box Elder, SD, 2013

Certifications

- American Safety and Health Institute CPR/First Aid