Clyde F. Burns (561) 000-9999 227burnscf@email.com 4411 Strawberry Lane, #58, Vero Beach, FL 32960

Profile

Detail-oriented Research Assistant with 10+ years' experience coordinating research efforts among study sponsors, medical staff, and participants. Self-motivated team player with a reputation for accuracy, forward-thinking, and strong organizational skills.

Professional Experience

Clinical Research Coordinator, Cleveland Clinic Indian River Hospital, Vero Beach, FL *June 2012 – Present*

- Oversee subject recruitment and enrollment goals for in vivo preclinical neurocognitive psychomotor testing
- Identify, screen, and schedule volunteers in clinical trials
- Prepare documents, supplies, and equipment for research visits
- Coordinate all components of data collection in accordance with Standard Operating Procedures
- Develop input for Adverse Event reports

Research Assistant I – Integrative Biology & Pharmacology, Florida Atlantic University, Boca Raton, FL

August 2010 – April 2012

- Performed a broad range of laboratory tasks including data collection and analysis, maintaining records, animal experiments, cellular, and molecular assays
- Guided undergraduate students in research and presentations
- Collaborated on chronic muscle pain study published in 2002 edition of *Journal of Pharmacology and Experimental Therapeutics*

Education

Master's in Biomedical Science, Florida Atlantic University, Boca Raton, FL *August 2009 – May 2012*

• Concentration in Pharmacology and Therapeutics

Bachelor of Science in Biomedical Sciences, University of Florida, Gainesville, FL *August 2005 - May 2009*

Key Skills

- Excellent interpersonal skills
- Strong verbal and written communication skills
- High familiarity with electronic data capture system, Internet and Intranet
- Deep knowledge of clinical research protocols and regulation compliance
- High Microsoft Office proficiency

Certifications

- ACRP, 2017
- SOCRA, 2017