

**Amira Rodrigo**  
(832) 000-1111  
a.rodrigo@email.com  
9067 SW California Way, Pasadena, CA 91105

## Profile

Energetic and caring bilingual Preschool Teacher with over two years of experience teaching three- and four-year-old students in group settings. Familiar with various teaching methodologies and able to adapt different learning techniques to cultivate children's interest, self-esteem and creativity.

## Key Skills

- Excellent verbal and written communication skills
- Creative and enthusiastic
- Strong desire to instill knowledge and confidence in young children
- Pediatric CPR and First Aid
- Fluent in Spanish

## Education

### **Associate in Science in Child Development**

*PASADENA CITY COLLEGE Pasadena CA, September 2019 – present (expect to graduate 2021)*

Coursework completed:

- Child Development
- Basic Child Psychology
- Observation and Documentation of Progress

### **High School Diploma**

*CANYON HIGH SCHOOL Anaheim, CA, 2016*

## Professional Experience

### **Preschool & Infant Teacher, KidsZone Preschool Academy, Pasadena, CA**

*April 2018 – Present*

- Creating and managing lesson plans for three- and four-year-old students
- Planning creative times such as singing, arts and crafts, playing and dancing
- Coordinating games and fun activities for students
- Maintaining attendance and progress records for weekly reports
- Planned and executed an anti-bullying campaign resulting in 50% fewer violent incidents among students

### **Preschool-School Age Program Teacher, Catalyst Kids, Anaheim, CA**

*July 2017 – March 2019*

- Greeted arriving children and assisted them in preparing for each day's activities
- Created and executed lesson plans
- Communicated with parents and guardians regarding any behavioral issues or developmental concerns
- Tactfully referred parents in need to community assistance resources
- Maintained attendance and progress records

## Certification

### **Certificate in Child Development**

*Pasadena City College, 2017*