

MARIA DILLON

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Innovative, customer-focused Registered Interior Designer with 6+ years' experience composing transformative residential and commercial space concepts. Strong background in computer-aided design and all facets of project management. Demonstrated success as a team player and leader.

PROFESSIONAL EXPERIENCE

INTERIOR DESIGNER

Tulsa Interiors, Tulsa, OK | December 2016 – Present

- Collaborating with commercial clients to develop design concepts for residential model homes, hotels and office buildings
- Creating customized estimates for clients
- Led a 10-room bed & breakfast redesign, utilizing cost-saving methods to complete project \$5K under budget and two weeks early

ASSISTANT INTERIOR DESIGNER

Dewbury Architecture & Design, Tulsa, OK | July 2012 – November 2016

- Assisted Studio Leader in daily project coordination and documentation
- Created and managed electronic project file and binders
- Communicated with vendors regarding product availability and pricing
- Supported FFE team on solo and group project installations
- Assisted with space planning; introduced novel closet concept that increased usable space by 20% in 20 model homes

INTERIOR DESIGN SUMMER INTERN

Frankfurt Short Bruza, Oklahoma City, OK | May 2011 - August 2011

- Organized resource library and updated working binders for current projects
- Visited project sites to take photos and measurements
- Copied sketches, plans, layouts and drawings
- Sourced pieces to complete designs, acquired lead times and pricing

EDUCATION

BACHELOR OF FINE ARTS IN INTERIOR DESIGN

University of Central Oklahoma, Edmond, OK | September 2008 – May 2012

KEY SKILLS

- Strong communications skills
- Customer service & teamwork
- Time management
- Microsoft Office, REVIT, Bluebeam, Enscape
- Adobe Suite & AutoCAD

CERTIFICATIONS

- Registered Interior Designer - Oklahoma Board of Architects
- Current NCIDQ certification