

**Maria Dillon**  
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## Profile

Innovative, customer-focused Registered Interior Designer with 6+ years' experience composing transformative residential and commercial space concepts. Strong background in computer-aided design and all facets of project management. Demonstrated success as a team player and leader.

## Professional Experience

### **Interior Designer, Tulsa Interiors, Tulsa, OK**

*December 2016 – Present*

- Collaborating with commercial clients to develop design concepts for residential model homes, hotels and office buildings
- Creating customized estimates for clients
- Led a 10-room bed & breakfast redesign, utilizing cost-saving methods to complete project \$5K under budget and two weeks early

### **Assistant Interior Designer, Dewbury Architecture & Design, Tulsa, OK**

*July 2012 – November 2016*

- Assisted Studio Leader in daily project coordination and documentation
- Created and managed electronic project file and binders
- Communicated with vendors regarding product availability and pricing
- Supported FFE team on solo and group project installations
- Assisted with space planning; introduced novel closet concept that increased usable space by 20% in 20 model homes

### **Interior Design Summer Intern, Frankfurt Short Bruza, Oklahoma City, OK**

*May 2011 - August 2011*

- Organized resource library and updated working binders for current projects
- Visited project sites to take photos and measurements
- Copied sketches, plans, layouts and drawings
- Sourced pieces to complete designs, acquired lead times and pricing

## Education

### **Bachelor of Fine Arts in Interior Design**

*University of Central Oklahoma, Edmond, OK, September 2008 – May 2012*

## Key Skills

- Strong communications skills
- Customer service & teamwork
- Time management
- Microsoft Office, REVIT, Bluebeam, Enscape
- Adobe Suite & AutoCAD

## Certifications

- Registered Interior Designer - Oklahoma Board of Architects
- Current NCIDQ certification