

**Simon Taylor**  
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### Profile

Enthusiastic security officer graduate with experience in responding to alarms and aiding law enforcement officers. Strong communication skills and excellent at making quick decisions. Works well with others and can easily adapt to new environments. Physically fit and able to remain active throughout extended shifts.

### Key Skills

- Excellent communication skills
- Team orientated
- Natural leader
- Very organized
- Quick learner
- Diligent observer
- Physically fit and active

### Education

#### **Associate of Applied Science, Criminal Justice**

*Galveston Community College, Galveston, TX September 2018 - July 2020*

Coursework emphasized Criminology and Criminal Law. 3.95 GPA Dean's List

### Professional Experience

#### **Night Clerk, Central Gas Station, Galveston, TX**

*July 2019 to Present*

- Maintain a safe and secure environment for customers and employees
- Patrol the gas station premises throughout the night
- Handle security issues and emergencies in a timely manner
- Report suspicious activity at the property
- Compiled evidence for law enforcement and management after an armed robbery
- Maintain nightly activity reports

### Certification

- Licensed Security Guard in the State of Texas July 2020 - present
- CPR Certification from the American Heart Association - 2018 to present
- License to Carry a Handgun - 2018 to present