

David Forbes
(123) 456-7890
dave.forbes@myemail.com
23 Rutherford Lane, Dayton, OH 12345

Profile

Professional security guard with good communication skills who is detail-oriented. Experience testifying in court and assisting officers of the law in their investigations. Physically fit and able to be active for the duration of an extended shift.

Key Skills

- Physically fit
- Excellent communication skills
- Friendly disposition
- Team player
- Quick to adapt to new environments

Education

Associate of Applied Science

Sinclair Community College, Dayton, OH, September 2016 - July 2018

Professional Experience

Professional Security Officer, Hi-Tech Security Services, Dayton, OH

July 2019 - Present

- Handle security issues in a timely manner
- Assigned to multiple sites, with good adaptation to new systems
- Compiled evidence for management and law enforcement after prosecutable incidents
- Enforce company rules and policies for staff and guests
- Execute site-specific protocols for over 15 corporate sites
- Follow company protocol at all times
- Carry out CCTV surveillance and patrols
- Quick to learn weak spots on specific sites and pay them extra attention
- Work on corporate, commercial, retail, and industrial sites
- Report safety concerns both in writing and verbally

Certification

- Licensed Security Guard State of Ohio 2018 to present
- CPR Certification, American Heart Association 2018 to present