

ANNE SMITH

123 Your Street, Sunshine, CA 12345
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(123-456-7890)

Welder with two years' experience. Trained in Arc/MIG/GMAW. Organized, efficient welder with an eye for detail and extensive on-the-job training. Certified in Welding Technology and seeking entry-level opportunities. Responsible, punctual, and always eager to learn new skill sets.

PROFESSIONAL EXPERIENCE

WELDING ASSISTANT

City Metal Fabrication, Sunshine, CA | Oct 2019 - Present

- Assist lead welder with stick and MIG welding tasks
- Perform minor welding tasks
- Train under lead welder
- Clean tools and equipment
- Assist with minor tool and equipment repairs
- Make supply runs for business

AUTO BODY ASSISTANT

Joe's Auto, Sunshine, CA | Oct 2018 - September 2019

- Assisted owner and lead mechanics with auto body repair tasks
- Assisted with MIG welding for body panel work
- Cleaned tools and equipment
- Performed minor auto body repair work
- Made supply runs for business

EDUCATION

WELDING TECHNOLOGY CERTIFICATE

Sunshine State Community College, Sunshine, CA | Sept 2017 - June 2018

KEY SKILLS

- Competency in welding processes
- Precision cutting efficient
- Trained in hand tool, torch, and arc welding equipment
- Trained in laser, electron beam, and gas welding
- Welding safety guidelines
- Safety guidelines when cleaning tools and equipment
- Detail-oriented
- Works well with team members, takes direction easily

CERTIFICATIONS

- Welding Technology Certified