

# Helene Matty

4 Beach Haven Road,  
Charlestown, RI 02813  
youremail@example.com  
(332) 908-4421

Master stylist with extensive experience supporting clients in their beauty journeys. Seasoned professional with expertise in hair and face shape analysis, consultation, and styling including style design, cut, color, and texture, all within a fast-paced, client-centric environment.

## Key Skills

- Customer and personal service
- Critical thinking
- Active listening
- Instruction
- Mentoring
- Design
- Motivation
- Conversation
- Color, cut, texturizing and styling
- Braiding

## Professional Experience

### Master Stylist

*Michael Anthony's, Providence, RI | November 2015 — Present*

- Design artistic, innovative hairstyles and colors to high-end clientele
- Utilize hair color and techniques to reflect and enhance client personalities
- Work efficiently and effectively with salon staff
- Provide excellent guest experience
- Utilize state-of-the-art tools and techniques in hair cutting and texturizing
- Train salon staff in basic and advanced color principles and techniques
- Conduct platform demonstrations

### Lead Stylist

*Next at Newport, Newport, RI | May 2009 — October 2015*

- Analyze clients' hair and facial features to recommend styles and treatments
- Cut, trim, and shape hair and hairpieces based on client preferences
- Keep workstation clean and sanitize tools including scissors and combs
- Schedule client appointments
- Update customer information records

### Shampoo Assistant

*University Cuts, Providence, RI | August 2007 to May 2009*

- Greet clients as they enter salon
- Schedule appointments and accept client payments for services
- Shampoo clients' hair based on stylist instructions
- Massage clients' scalps and apply special treatments

## Education

### Cosmetology Program

*Aveda Institute Of Rhode Island, Cranston RI September 2006 to August 2007*

## Certifications

- Rhode Island Cosmetology License