## **Professional Experience**

## Firefighter I

City of Branson Fire Department, Branson, MO | January 2016 - Present

- Ensure personnel (4 on-site firefighters and six volunteers) and equipment are ready to respond to EMS calls and emergency fires
- Inspect, repair, and perform technical tasks related to Fire Department apparatus and equipment, including two ambulances, two fire trucks, and one ladder truck.
- Administer first-aid, life support, and other emergency medical duties as designated by state regulatory agencies
- Preparing weekly reports regarding the functions and activities of the Fire Department as assigned

### Wildland Firefighter

United States Fish and Wildlife Service, Rolla, MO | March 2013 - December 2015

- Cultivated working knowledge of fire suppression and fuels management practices and techniques
- Assisted in and executed backfire, burnout, and tree falling operations in three massive wildfires and over 50 smaller burns
- Operated a variety of specialized techniques, tools, and equipment while actively managing wildfires
- Conducted maintenance and repairs on fire engines, tractors, hand tools, and chain saws

#### **Probationary Firefighter**

Springfield Fire Department, Springfield, MO | February 2010 – February 2013

- Combated, controlled, and extinguished fires in commercial and residential buildings
- Performed rescue/extrication operations
- Attended instruction classes, training sessions, and drills

## **Education**

### Associate of Science in Fire Technology and Administration

Three Rivers Community College, Poplar Bluff, MO | August 2007 - December 2009

## **Certifications**

- EMT License, 2009
- CPR Certificate (American Red Cross), 2009
- Valid Missouri Driver License, 2005
- Professional Affiliations
- Active Member, International Association of Firefighters
- Active Member, National Association of Emergency Medical Technicians

# Helen L. Bentley

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Safety-focused firefighting professional with 10 years of experience working effectively and efficiently in emergency scenarios. Acutely knowledgeable of NREMT emergency medical services, EMT-B, EMT-I, and EMT-P procedures and treatment protocols.

# **Key Skills**

- Strong written and verbal communication skills
- Physical fitness
- Ability to make sound decisions in dangerous situations
- Proficiency in departmental policies and regulations