## **Professional Experience**

#### School Counselor

Plano High School, Plano, TX | September 2015 — Present

- Provide guidance in areas of academic performance, social skills, self-esteem, and attendance to students in grades 9 through 12 using person-centered, solution-focused technologies
- Counsel students facing friendship issues, bullying, classroom behavior issues, and issues within their home environment
- Coordinated bi-weekly "Boys-to-Men" group focused on conflict resolution, responsibility, anger management, and behavior
- Coordinate with other school staff to organize school events including "Career Night," "College Night," and "You Can Win A Scholarship" night
- Collaborate with college guidance counselor in assessment of potential colleges for individual students
- Facilitate, administer, and evaluate testing for students
- Coordinate and participate in team meetings regarding IEPs, truancy, student classroom performance, and crisis management

#### School Counselor

South Lake Middle School, Fort Worth, TX | August 2009 — June 2015

- Identified students social, emotional, and academic needs and provided appropriate, compassionate assistance, guidance, and interventions
- Support students through the unique challenges presented by their developmental stage
- Created proactive programming designed to engage students in leadership and advocacy. Project involved collaboration with multiple stakeholders within the school community.
- Assessed student abilities and interests to help guide them in decisions regarding curriculum
- Counseled students challenged by stress of bullying, family transitions, or other issues impeding their success and wellbeing. Referred students for outside resources where appropriate.

### **Education**

#### Bachelor of Arts in Special Education

Drexel University School of Education, Philadelphia, PA | August 2003 — May 2007

#### Master of Education (M.Ed.) in School Counseling

The University of Texas at San Antonio, San Antonio TX | September 2007 — May 2009

## **Certifications**

- Dyslexia Specialist Certificate 2009
- Graduate Certificate in Bilingual Counseling 2014
- Texas School Counselor Certificate 2009

# D.J. Cantera

334 El Paso Drive, Dallas, TX 75061 youremail@example.com (217) 615-5982

Experienced, licensed guidance professional with expertise in testing, education, career counseling, and family issues in both middle school and high school educational settings. Actively engaged with students in at-risk populations, including coordinating individualized and small group instruction and conflict resolution. Accomplished mentor and character coach.

## **Key Skills**

- Advocacy for students at Individual Education Plan meetings and other student-oriented meetings
- Data analysis to identify student issues, needs, and challenges
- Crisis counseling
- Application of academic achievement strategies
- Referrals for long-term support
- Collaboration with families/teachers/administrato rs/community to assure student success
- Empathy
- Strong assessment skills
- Organization
- Career development
- Emotional development
- Multilingual (English, Spanish, Arabic)