

Connor Smith
(823) 826-4210
youremail@example.com
4 Acorn Path, Buffalo, NY 14207

Profile

Licensed Master electrician with more than ten years working in commercial project management and residential repairs and installations. Extensive knowledge of designing electrical plans for new home construction, interpreting blueprints and diagrams, mentoring apprentice electricians, and following and enforcing OSHA guidelines.

Professional Experience

Williamsville Electric Construction Company, Inc.

September 2014 — Present

- Oversee pre-construction meetings to ensure successful handoff from estimating to field
- Plan, schedule, and maintain timelines
- Responsible for estimating, cost control, forecasting, and scheduling multiple projects through final completion
- Monitor for compliance with all applicable laws and safety regulations
- Mentor journeyman and apprentice electricians

Niagara Electric Co.

June 2008 — September 2014

- Reporting to job foreman, performed installations, alterations, additions and repairs of electrical systems, conductors, and associated materials
- Read and interpreted blueprints, maps, instructional manuals, specifications, work site directions, and written instructions
- Underground layout and rough-in
- Switchgear and device installation and termination
- Operated equipment, trenchers, backhoe and lift

Education

Project Management Certificate Program

MUHLENBERG COLLEGE, Allentown, PA, September 2018 – March 2019

Exploratory Construction Trades Program - Electrical

BUFFALO PUBLIC SCHOOLS ADULT EDUCATION DIVISION, Buffalo, NY, 2007

Key Skills

- Technical review of project specifications
- Expertise in electrical systems and national building codes
- Coordination of high-volume construction projects
- Customer negotiations
- Google Earth
- Microsoft Office
- Detail oriented
- Strong communication and leadership skills
- Mentoring

Certifications

- Project Management Certificate – 2019
- New York Master Electrician's License — 2015