

**Susan Peters**  
(123) 456-7890  
s.peters@email.com  
1554 Washington Street, San Francisco, CA 12345

## Profile

Enthusiastic real estate graduate with excellent communication skills, strong computing skills and an understanding of marketing property using new technology. Experience managing multiple priorities in a high-pressure sales environment.

## Key Skills

- Exceptional organizational skills
- High level of computer skills
- Marketing
- Sales experience
- Understanding of the local real estate market

## Education

### **Associate Degree in Science in Real Estate**

*City College of San Francisco, San Francisco, CA, September 2018 - June 2020*

## Professional Experience

### **Real Estate Intern, Alpha Real Estate, San Francisco, CA**

*January 2020 - June 2020*

- Accompanied buyers throughout visits and inspections
- Assisted with property comparisons to decide on competitive price
- Worked with sales team to develop social media marketing campaigns for high-end properties
- Communicated with clients to identify their needs and budget and suggest properties to match

### **Furniture Salesperson, XYZ Furniture, San Francisco, CA**

*January 2018 - December 2019*

- Utilized relationship building skills to develop brand loyalty, leading to repeat business
- Processed sales from in-house financing and cash sales accurately and efficiently
- Stayed aware of interior design trends to offer clients expert advice on furniture selection
- Assisted in the development of a targeted social media campaign that saw a 21% increase in sales

## Certification

Real Estate Salesperson License, California, 2020