KEAHI MAHELONA

Dedicated project manager with proven track record of leading teams to successful implementations. More than 12 years of experience planning and managing multi-million dollar projects that pair business needs with technological solutions that drive improved processes and revenue growth. Looking to share project management expertise while developing new skills.

9890 Fourth Road, Tampa, FL 87654 k.mahelona@email.com (876) 543-2109

PROFESSIONAL EXPERIENCE

PROJECT LEADER

Kappa Consulting, Tampa, FL June 2012 - Present

INFORMATION TECHNOLOGY SPECIALIST

Otto Systems, Orlando, FL June 2008 - May 2012

EDUCATION

Bachelor of Science in Information Technology University of Central Florida, Orlando, FL September 2004 - June 2008

- Guide implementation of new IT systems for variety of clients, including security systems, disaster recovery and data protection
- Manage budgets of up to \$5 million and teams of 20 developers, programmers and network specialists
- Define and communicate processes best suited to each project
- Created support documentation that enabled users to extend skills and find resolution to system issues without requiring support team intervention
- Analyzed network security to assess areas in need of improvement and developed solutions, leading to 22% decrease in network security infringements

KEY SKILLS

- Analytical and critical thinking skills
- Expert in project management methodologies
- Business strategist
- Costing and budgeting
- ROI Analysis

CERTIFICATIONS

 Project Management Professional (PMP), Project Management Institute, 2018