

Keahi Mahelona
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Profile

Dedicated project manager with proven track record of leading teams to successful implementations. More than 12 years of experience planning and managing multi-million dollar projects that pair business needs with technological solutions that drive improved processes and revenue growth. Looking to share project management expertise while developing new skills.

Professional Experience

Project Leader, Kappa Consulting, Tampa, FL

June 2012 - Present

- Guide implementation of new IT systems for variety of clients, including security systems, disaster recovery and data protection
- Manage budgets of up to \$5 million and teams of 20 developers, programmers and network specialists
- Define and communicate processes best suited to each project

Information Technology Specialist, Otto Systems, Orlando, FL

June 2008 - May 2012

- Created support documentation that enabled users to extend skills and find resolution to system issues without requiring support team intervention
- Analyzed network security to assess areas in need of improvement and developed solutions, leading to 22% decrease in network security infringements

Team Leader, Excel Insurance, Roanoke, VA

July 2003 - October 2006

- Supervised daily production of the billing questions team
- Coached 10-12 team members to consistently meet team and individual goals
- Prepared and presented weekly reports to department management
- Handled escalated calls and provided satisfactory customer service solutions

Education

Bachelor of Science in Information Technology

University of Central Florida, Orlando, FL, September 2004 - June 2008

Key Skills

- Analytical and critical thinking skills
- Expert in project management methodologies
- Business strategist
- Costing and budgeting
- ROI Analysis

Certifications

- Project Management Professional (PMP), Project Management Institute, 2018