

Lauren Voorhies
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Profile

Recent college graduate with comprehensive knowledge of hospitality management and two years of babysitting and house-sitting experience. Skilled in cooking, cleaning and home organization. Friendly, responsible and a hard worker.

Key Skills

- Dependable
- Detail-oriented
- Efficient and prompt with strong time management skills
- Excellent communicator
- Knowledgeable about cleaning products and methods

Education

Associate Degree in Hospitality Management, 3.8 GPA
Suffolk County Community College, August 2018 - May 2020

Courses Completed:

- Introduction to the Hospitality Industry
- Etiquette and Protocol
- Guest Room Management

Professional Experience

Babysitter, The Richardson Family, Stony Brook, NY
January 2017 - April 2019

- Provided child care services to family during weekends, evenings and summers as needed
- Cleaned up after two elementary-level children including after meals and playtime (spills, messes, vomit, crafts)
- Kept 2000 square-foot home clean and tidy through washing and folding laundry, vacuuming, mopping and wiping counters; watered plants; prepared meals

Hostess, Country Inn Restaurant, Stony Brook, NY
May 2019 - September 2019

- Greeted and seated customers during restaurant's busiest summer season
- Cleaned bathrooms, tables and front of house during shift closing