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## Profile

Dental assistant with 12 years of experience, the Registered Dental Assistant credential and an excellent reputation for putting patients first. Extensive experience taking dental X-rays, mixing sealants and other compounds, using suction hoses and other dental instruments and educating patients on oral health.

## Professional Experience

### **Dental Assistant, Smile Depot, Cleveland, OH**

*September 2017 - Present*

- Support a practice of five dentists and three dental hygienists
- Prepare patients for dental procedures by explaining what to expect and setting up instrument trays before the dentist's arrival
- Prevent the spread of infection by following universal precautions and sterilizing instruments after every use
- Apply dressings to the gums and palate to encourage clot formation

### **Dental Assistant, Smile Stars, Cleveland, OH**

*August 2014 - September 2017*

- Took panoramic X-rays to identify cavities and other dental problems
- Assisted staff dentists during root canals, extractions and other procedures
- Put patients at ease prior to sedation or the administration of local anesthetics
- Scheduled appointments and greet patients when the receptionist was not available

### **Dental Assistant, Valley Dental Services, Cleveland, OH**

*September 2008 - August 2014*

- Prepared patients for procedures by putting drapes around their necks and explaining what they should expect
- Handed instruments to dentists during a variety of dental procedures
- Educated patients on oral hygiene and the importance of quitting tobacco
- Performed clerical duties as needed

## Education

### **Dental Assisting Diploma**

*Cuyahoga Community College, Cleveland, OH May 2008*

## Key Skills

- Instrument sterilization and universal precautions
- Educating patients on oral health
- Assisting dentists on procedures involving high-anxiety patients
- Use of dental practice software to record patient information

## Certifications

- Registered Dental Assistant (RDA), American Medical Technologists Association, 2009