

## Professional Experience

### Waitress

Le Virtu, Philadelphia, PA | April 2016-Present

- Take food and beverage orders, and serve patrons at 75-seat rustic Italian restaurant
- Learn new food and cocktail menu, including ingredients, seasonally
- Use POS system to input orders, and process cash, debit, credit, and gift card payments
- Perform side work tasks as necessary, including set up, sanitizing, restocking, and assisting other servers

### Waitress

Birra, Philadelphia, PA | June 2013-April 2016

- Took orders and delivered food and beverages to guests at 90-seat casual Italian restaurant
- Increased personal alcohol sales by 20% by promoting specials and making food/alcohol pairing recommendations
- Named "Employee of the Month" three times for providing consistent, high-quality customer service and team support

## Education

### Bachelor of Arts, Communication

Temple University, Philadelphia, PA | August 2009-May 2013

# Carly Williams

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Experienced waitress with a passion for providing attentive, friendly service. Enjoys sharing enthusiasm for cuisine and working as part of a team to ensure a positive, memorable dining experience for all guests. Strong suggestive seller in excellent physical condition.

## Key Skills

- Salesmanship
- Knowledge of POS systems, including Toast and Upserve
- Excellent verbal communication skills
- Team player
- Self-motivated
- Menu and ingredient memorization
- ServSafe-certified