# **Professional Experience**

#### **Full-Time Nanny**

The Smith Family, Rye, NH | August 2010-Present

- Care for 2 boys, ages 5 and 9
- Help children complete homework assignments nightly
- Prepare and serve daily meals with balanced nutrition and being mindful of food allergies
- Coordinate field trips to local parks, museums and zoos
- Safely transport kids to and from school, medical appointments, playdates and extra-curricular activities
- Perform light housekeeping duties

#### **Full-Time Nanny**

The Cross Family, Newington, NH | July 2008-August 2010

- Cared for 3 girls, ages 4, 8, and 10
- Provided homework assistance for 8 & 10-year-old
- Safely drove kids to recreational activities, playdates and medical appointments
- Prepared and served snacks and dinner based on parents' wishes
- Performed light housework, including washing dishes, laundry and vacuuming
- Held individualized "book clubs" with each child to enhance their understanding of books

## **Education**

Bachelor's Degree, English Literature

UNH | September 2004 - June 2008

### **Certifications**

- First Aid and CPR
- Valid Driver's License

# Katie Johnson

123 Main Street, Portsmouth, NH 12345 youremail@example.com (123) 456-7890

Devoted and reliable nanny with 12 years of experience who offers live-in or live-out flexibility. Provides loving care and attention while making sure to meet educational and disciplinary goals for each child. Skilled in creating and maintaining routines, following through on commitments and organizing schedules in collaboration with parents.

# **Key Skills**

- Family-oriented
- Reliable
- Emotionally supportive
- Good communication skills
- Knowledge of children's literature