# **Mary Landry**

(555) 888-1111

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123 Brown Street, Roanoke, VA, 24018

#### **Profile**

Business management professional with high-level analytic skills and leadership experience, including management of a department of more than 100 employees. Experience in call center operations and workforce management solutions.

### **Key Skills**

- An understanding of financial and budget management
- Business and data analysis
- Knowledge of call center operations, including strategic implementation and use of automated systems

#### Education

# Bachelor of Business Administration in Management, GPA 3.9

Radford University, Radford, VA, September 2013 - May 2017

## **Professional Experience**

# **Sales Call Center Manager, Havoc Incorporated, Christiansburg, VA** *July 2017-Present*

- Oversee daily operation of a large-scale call center
- Implemented automatic processes to bring average speed of answer down by 20%, which also led to an increase in customer satisfaction scores
- Manage hiring and expense budgets
- Lead business analysis efforts to best manage attrition and ensure appropriate staffing for all shifts and high-volume holiday times