Roger Stevens

(123) 456-7890

your.email@email.com 4 Stark Way, Los Angeles, CA 91234

Profile

Business analyst with more than 12 years of experience analyzing business operations and boosting business performance. Aiming to utilize my strong communication and analytical skills to develop solutions for your company.

Professional Experience

Senior Business Analyst, Acme Sales Company, Los Angeles, CA

April 2015 - Present

- Analyze company's operational and process requirements through document analysis, interviews, workshops and workflow analysis
- Communicate business needs by constructing easy-to-understand process models
- Conduct testing to ensure business needs are met
- Evaluate risks relating to implementation, testing and training, saving the company more than \$3,000

Business Analyst, Delta Consulting, San Francisco, CA

January 2008 – March 2015

- Translate stakeholder requirements into tangible deliverables, such as functional specifications, user cases, data model diagrams and process diagrams
- Performed system integration and user acceptance testing, facilitating on-time and on-budget implementation of new business software
- Completed in-depth analysis of client tools, programs and processes and made recommendations leading to 8.7% revenue increase and up to 55% efficiency gains
- Provided analytics and decision-support tools to clients to support implementation of reorganization and consolidation strategies

Education

Master of Business Administration

University of Washington, Seattle, WA, September 2009 – June 2011

Bachelor of Business Administration

University of Southern California, Los Angeles, CA, September 2001 – June 2005

Key Skills

- Data mining and analytics
- Requirements gathering and analysis
- Risk management
- SQL Expert
- User acceptance testing

Certifications

Certified Management Consultant, Institute of Management Consultants, 2018