

Ella Anderson

Cashier

Ella Anderson
123 Your Street
Lexington, SC 12345
[123.456.7890](tel:123.456.7890)
EllaAnderson@youremailaddress.com

4 SEPTEMBER 2020

Hiring Manager Name

Hiring Manager, Wholesalers Direct
123 Address St
Anytown, ST 12345

Dear (Hiring Manager),

Good afternoon. My name is Ella Anderson, and I am applying for the evening cashier position at Kaci's Clothing Store. Kinsley Jacobs, your morning cashier, notified me about this position because she feels I can meet the job requirements due to my outgoing personality and passion for fashion.

I regularly read style magazines and attend local fashion shows, so I'm well-versed in current trends. When I'm not manning the register, I can boost store sales by helping customers select outfits and accessories that enhance their unique personalities. I'm also comfortable offering shoppers an application for the store credit card or signing them up for Kaci's loyalty program. When I worked for Chuck's Chicken, I personally enrolled more than 500 new customers in the restaurant's rewards program.

As a current cashier for Thompson's Family Grocery Store, I quickly scan and bag customer's food, beverages and household essentials while chatting with shoppers. I understand the importance of staying busy while on the clock, and my manager often states that I have the cleanest station in the store. I have also been recognized as Employee of the Month three times this year.

I would like to meet with you to discuss my skills and experience at your earliest convenience. You can call me at (123) 456-7890 or email me at EllaAnderson@youremailaddress.com. Thank you for your consideration.

Sincerely,

[Ella Anderson](#)